

École Élémentaire Michaëlle Jean
School Council Meeting
Thursday, May 21st 2026

In Attendance:

Mark Hopkins – Principal
Amanda Bennie – Teacher Representative
Suzanne Hall – Chair
Floriane Schroers – Treasurer
Sarah Ewing – Voting Member
Trish Rayner – Voting Member
Wendy Tanner – Voting Member
Joanna Seymour – Voting Member
Laden Milsome – Voting Member
Danielle Pacey

1. Call to Order 6:32pm
 - Welcome
 - Establish Quorum - Quorum met with 7 members
2. Land Acknowledgement (Suzanne Hall)
3. Approval of the minutes from April 2026 meeting

Motion: The Michaëlle Jean School Council Approved the April 23rd 2026 Meeting Minutes as shared. (Suzanne Hall)

Second: Wendy Tanner

For: 7

Against: 0

Abstain: 0

Motion Carried.

Suzanne will send the minutes to Mr. Hopkins and Jodie Osmond for upload to the website.

4. Principal's Update (Mark Hopkins)
 - Round Table
 - o Parking – Has the school heard back from facilities regarding changing to parking?
No, there has been nothing back from the board yet, though there has been talk about re-working how parents drop-off and pick up – more info to come

- It was great to see so many families at our Open House. We have an outstanding school community. Thank you for your support and initiative with the Silent Auction Baskets. It was a great success. We made \$823. Thank you to those who helped
- We have begun the process of class building. I will seek parent input in this week's message. While parents cannot request a specific teacher, we will try to honour friend requests
- I'm proud of the work our teachers have done with respect to reading improvement and providing more opportunities for problem solving in math
- Peter Pan the musical will be at Sherwood on Wednesday, June 3rd, doors open at 6:10pm and the presentation starts at 6:30pm. There will be a flyer to come shortly.
- We are looking forward to meeting our new grade 1 students on June 16th before the Year End Picnic. There will be 2 groups (one to meet in class, while the other tours the school and then reversed). Pizza requests have been sent to parents. There will be 46 incoming grade one students; 2 full classes.
- Gr. 8 Commencement will follow the same format as last year. Ceremony at 4:30 p.m. on June 23rd, followed by dinner at the Mandarin and then a celebration at B.A.S. Bus transportation will be arranged to get the student from the Mandarin to the B.A.S.

5. Teacher's Update (Amanda Bennie)

- Busy at the school
- Last week was mental health week, Jump Rope for Heart, Open House and French Café, Track and Field and EQAO prep!!
- Track and Field is underway – June 10 and June 16 are the dates for the Meets (Depending on age groups)
- School play Peter Pan will be presented on June 3rd at Sherwood SS
- Every single grade 3 and 6 teacher has been preparing and implementing EQAO
- Commencement preparations are underway with student and parent input
- Play day will be the end of June – Date TBD
 - Question regarding a Freezie station run and funded by School Council as it was last year.

Motion: The Michaëlle Jean School Council will purchase Freezies for the End of the Year Play Day (Suzanne Hall)

Second: Floriane Schroers

For: 7

Against: 0

Abstain: 0

Motion Carried.

- Suzanne will pick up Freezies from Costco
6. Treasurer's Update (Floriane Schroers)
- Some stuff is still missing
 - There is a charge of \$36 that is unaccounted for – will check in with Jodie
 - Still waiting on the June 1st popcorn orders
 - Made \$823 at the silent auction
 - **Current Total \$2977**

- Costs already voted on that haven't come out of the account yet:
 - o \$500 for Commencement
 - o Freezies
 - o Agendas
 - o We talked about donating \$\$ for Microphones for the School Play
 - o Mme Holden confirmed Microphones - \$300. Stage Crew - \$300

Motion: The Michaëlle Jean School Council will pay \$600 for Microphones and Payment for Stage Crew for the Peter Pan School Play (Suzanne Hall)

Second: Floriane Schroers

For: 7

Against: 0

Abstain: 0

Motion Carried.

- \$500 for the photobooth on standby (\$581.95 was the quote from Ganvas Events)
- There is the possibility to pay this out of the Parent Engagement Fund

7. Fundraising Update

- Silent Auction
 - o Went really well. People were really excited. Baskets were great! Well received
 - o Next year:
 - o try to find a way to keep bids blind or lower (They got high Pretty Quick)
 - o More parent/adult themed
 - o Use connections in the community to see if donations can be made

8. Ongoing Business

- End of the Year Picnic Planning
 - o Tuesday, June 16th 5-6:30
 - o **360 photobooth – Booked** Ganvas Events 5-7pm
 - o **Fire truck – Booked** Same Location as Last Year
 - o **Dippin Dots – Booked** Paperwork in Place
 - o **Ginos Pizza – Booked** Goes Live on School Cash Online on May 25th
 - o **Beavertails – Booked** Goes Live on School Cash Online on May 25th
 - o **Games – Booked** Just set up and take down (items in the school) –
 - o **Connect 4 – Booked** Sarah to Bring
 - o **Tattoos – Booked** Wendy Mahabir will send Jodie Amazon link to order through school account
 - o **Music – Booked** We have a portable music player that will be brought out with an extension cord Will connect to Floriane's extra phone
 - o **Parking – Booked** We have Permission from Wills to park in the Front Row
 - o Donuts to go to the grade ones

A Volunteer Sign up Google Doc will be sent out for the following:

- Set up (4:30-5:00pm) Tables, Tablecloths, Greeter Station, Pizza Station, Tattoo Station, Games * 4 Volunteers
- Parking (3 shifts: 4:45-5:15pm, 5:15-5:45pm, 5:45-6:15pm) * 2 Volunteers per shift (Safety vests at the school)
- Greeter (2 shifts: 4:45-5:30pm, 5:30-6:15pm) * 2 Volunteer per shift
- Pizza (2 shifts: 5:00-5:45pm, 5:45-6:30pm) * 4-6 Volunteers per shift
- Tattoos (1 shift: 5:00-7:00pm) Wendy Mahabir wants to do this
- Clean up (6:30-7:00pm) * 4 Volunteers Needed

Equipment Sign up:

- Coolers (4)
- Tables (6)

To Do's:

- **Laden – to make parking signs, Dollar store run for Bristol Board and Table Cloths**
- **Wendy T – to bring holders for Parking Signs to go into**
- **Trish – Pizza tickets *ask Jodie to send her the info**
- **Julie S – Beavertail tickets *ask Jodie to send her the info**
- **Suzanne – Costco Run (Freezies, Juice, Water, Napkins, Plates, Ice)**

9. New Business

- New Bylaws
 - o The HWDSB has release new Bylaws for School Council
 - o These will replace existing Bylaws
 - o There is room to individualize them for individual schools
 - o Added:
 - o Page 4 – Section 1.03 – maximum number of 30 parent members
 - This is for larger schools
 - Will keep ours at a maximum 20
 - o Page 6 – section 1.05 – If a member misses 3 consecutive meetings, a representative from the Council will reach out to the member to see if they still want to be on council
 - This is for the purpose of maintaining quorum
 - o Page 6 – Section 1.06 – Added additional Executive Officers
 - Treasurer and Secretary
- How will we spend our leftover fundraised money?
 - o \$500 is approx. what we will have left after all other expenses have come out of the account
 - o Suggestion to carry over the money to next year

10. Next Meeting

- September 2026 (Specific Date TBD)

11. Adjournment 7:34pm